



Wednesday 12<sup>th</sup> January 2022

Dear Parents and Carers,

You will be aware from our fortnightly newsletters that we are having a training day on Monday 28<sup>th</sup> February which will be used for our Spring term Parent and Carer Consultation Day.

On Monday 28<sup>th</sup> February, you will have a 10-minute appointment with your child's teacher. The teacher will talk to you about your child's progress, attainment and next steps as well as giving you the opportunity to share information or ask questions about your child. You will also be able to look at your child's books. Appointments are available between 8.30am and 6.00pm, we hope that all parents and carers will be able to find a convenient time to attend with their child.

You will be able to book appointments on ParentMail from Monday 17<sup>th</sup> January at 6.00pm. Appointments will be allocated on a first come, first served basis. You will receive a confirmation of your appointment time from ParentMail.

Our intention is that these appointments will be face-to-face, however, this will depend on any restrictions that are in place at that time. If things continue as they are currently, you will be asked to attend wearing a face covering and maintain social distance, carrying out an LFD beforehand may be advised. We will send out confirmation of the meeting procedures during the week before half term.

Thank you

*Mrs S. Pecheur*  
Head Teacher