



A community of inspiration, aspiration and enrichment

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RETURN TO SCHOOL 8TH MARCH FOR ALL CHILDREN

Dear Parents and Carers,

The Government have shared their guidance with schools regarding the return of all children to school following lockdown. We have updated our risk assessment and, based on that, we have now created plans for the return of all pupils from 8th March. Procedures may be different from when you were last in school, this is a necessity to ensure that children, families and staff can be kept as safe as possible. Below are some of the routines that we will be following.

- Children will be in bubbles which will be kept distanced from other bubbles as much as possible.
- Wherever possible, social distancing will be implemented. We will have no large gatherings, bringing different groups together, e.g., whole-school assemblies.
- Hygiene and cleaning routines will continue to be part of everyday practices and will be a high priority.
- Parents and carers will not enter the school building, except for exceptional circumstances or for a pre-planned meeting that cannot take place over the phone.
- If you need to talk to your child's teacher, you will need to phone the school office and book a time for a phone call or correspond via email.
- Any communication will need to happen via email or by contacting the school office in the first instance.
- School uniform will be worn by the children but with requirements relaxed to account for children having outgrown uniform items.
- On the days the children have PE, they will come to school in their PE kit.
- The guidance states that attendance is compulsory, where families are finding this difficult, we will provide ongoing support.

Please read the following pages for more detailed information about procedures for March. Please be aware that guidance and circumstances can change between now and the return date, if this happens, we will send new plans to you via ParentMail.

We look forward to seeing you in soon.

Mrs S. Pecheur
Head Teacher

Although all of the children are returning together, schools still have an important role to play in reducing contact and reducing transmission of the virus. The number of cases is still high therefore we need to work together to follow the procedures and keep our community as safe as possible.

Face Masks

Any family members or visitors to school over the age of 11 years must wear a face covering while on school site unless they have a medical exemption from their doctor. When dropping off and collecting children, only one person should be entering the school site from each family to keep numbers of people on site to a minimum.

Staggered start to the day

This will remain as before:

Families with more than one child in our school will enter between 8.30am and 8.50am.

Families with one child in our school will enter between 8.45am and 9.00am.

Drop off Points

All children will be dropped off outside their classroom if they are downstairs or at their Phase entry door if they are upstairs. For children in Key Stage 2, where possible, please say goodbye at the gate and let them make their own way into school.

One Way System

There will be different entry and exit points depending upon which year groups your children are in - these have not changed from before Christmas. If this means you would need to use two different entry and exit points, please use just Wheelers Lane for all of your children.

Nursery, Reception, Year 1, Year 3 and Year 4

There will be a one-way system in through the Main Pedestrian entry gate at Wheelers Lane, you will drop off children at their entry door, maintaining a safe distance from other adults in the playground. You will be asked to follow the walkway across the playground to side of hall or towards the Nursery gate past the Year 3 and 4 door. ONE adult per family only please.

Year 2, 5 and 6

There will be a one-way system in through the Main Pedestrian entry gate at Bagnell Road, parents to drop off at designated point, maintaining a safe distance from adults in the playground. You will be asked to follow the walkway across playground to side of hall or back out of Bagnell Road. ONE adult per family only please.

End of the Day Pick Up

The same one-way system will be used as in the morning. Children from Years 1 to 6 will be brought outside to wait in the playground. Children in Years 1 and 2 will wait outside their classroom, if it is raining, they will wait inside. Children in Years 3 and 4 will line up in the MUGA. Children in Years 5 and 6 will line up by the trim trail. Having the children lined up outside should make it easier for parents and carers to walk through the playground and collect their children from their class. ONE adult only per family please.

Families with children in **Early Years and Key Stage 1 only will come between 3.00pm and 3.10pm**. The gates will close at 3.10pm so Key Stage 2 can come out and line up. The gates will be reopened at **3.15pm for the remaining parents and carers**.

If the playground becomes congested, we will limit the number of adults entering until the playground is clear.

We recognise that this may take a long time to begin with as everyone gets used to the system again. Providing everyone keeps moving through the playground towards their exit gate, we should be able to do this safely and efficiently.

We ask that parents and carers share this information with anyone else who may be collecting or dropping off their children.

Bubbles

In January, we had planned to change the way we organised our bubbles compared to in the autumn term. We are still going to do this now we are returning in March:

Nursery

The children will remain in a Class bubble this means that if there is a positive case, we will need to close Nursery.

Reception

The children will remain in a Year Group Bubble because of the open plan setting and the organisation of lunchtime, this means that if there is a positive case, we will need to close Reception.

Year 1

The children will work in class bubbles, this means that if there is a positive case, in most cases we will only need to close the class bubble. Intervention teachers will continue to work with groups so this will mean, in some cases, specific children in other classes will be expected to isolate as well the class.

Year 1 remain in class bubbles for break times.

Year 2

The children will work in class bubbles, this means that if there is a positive test, in most cases we will only need to close the class bubble. Intervention teachers will continue to work with groups so this will mean, in some cases, specific children in other classes will be expected to isolate as well the class.

Year 2 remain in class bubbles for break times.

Year 3

The children will work in class bubbles, this means that if there is a positive test, in most cases we will only need to close the class bubble. Intervention teachers will continue to work with groups so this will mean, in some cases, specific children in other classes will be expected to isolate as well the class.

The children may be in contact with other children in their year group at break times, to monitor this we will ask the children to keep a track and trace log for us to use if there is a positive case. These contacts will be asked to isolate.

Year 4

The children will work in class bubbles, this means that if there is a positive test, in most cases we will only need to close the class bubble. Intervention teachers will continue to work with groups so this will mean, in some cases, that specific children in other classes will be expected to isolate as well the class.

The children may be in contact with other children in their year group at break times, to monitor this we will ask the children to keep a track and trace log for us to use if there is a positive case. These contacts will be asked to isolate.

Year 5

The children will work in class bubbles, this means that if there is a positive test, in most cases we will only need to close the class bubble. Intervention teachers will continue to work with groups so this will mean, in some cases, that specific children in other classes will be expected to isolate as well the class.

The children may be in contact with other children in their year group at break times, to monitor this we will ask the children to keep a track and trace log for us to use if there is a positive case. These contacts will be asked to isolate.

Year 6

The children will work in class bubbles, this means that if there is a positive test, in most cases we will only need to close the class bubble. Intervention teachers will continue to work with groups so this will mean, in some cases, that specific children in other classes will be expected to isolate as well the class.

The children may be in contact with other children in their year group at break times, to monitor this we will ask the children to keep a track and trace log for us to use if there is a positive case. These contacts will be asked to isolate.

Staffing

Staff need to continue working with their year group colleagues. There may be times when a staff member needs to isolate and their class does not, for example, if a member of staff has a positive test, then the other staff in the year group will need to isolate. In these circumstances we will use supply staff to keep the bubble open. If a member of staff seeks Union advice and does not return to the classroom – this bubble will be closed and teaching will be provided online. Staff have been offered twice weekly lateral flow testing to support early identification of any who are asymptomatic.

Orchids Childcare

This provision will be available from 8th March. We are liaising with the staff at Orchids to ensure their set up follows the guidance given. The children will be in Year group bubbles when they attend Orchids. They will communicate any further information about their provision directly with you, including where and how to pick up and drop off your children.

Break time Provision

Break times will be staggered to reduce contact.

There will be six playground zones – four in the main playground plus the two MUGAs.

Each bubble will have a zone to play in, these will rotate so they each have time in the MUGA.

Each class will have a box of play equipment to use, they can also bring in their own equipment, such as table tennis bats, providing it is not shared.

Lunchtime Provision

Children will have the same lunch breaks as usual: 11.30am - 12.30pm Early Years and Key Stage 1, 12.30pm - 1.30pm Key Stage 2.

Each class will have a lunchtime supervisor with them.

Children will spend half an hour in the classroom eating lunch and half an hour outside in their allocated playground zone.

Free School Meals

If your child is in Reception, Year 1 or Year 2 next year, they are entitled to Universal Free School Meals. If you think your child is entitled to Free School Meals, please ensure that we have the appropriate evidence for this, as if school was to close again due to Covid.19, you will not be able to access the Free School Meal Vouchers if the Government continue to provide these.

Where a child is not eligible for Free School Meals and they have a school meal, charges of £2.60 per day will be applied through ParentMail.

Curriculum

Guidance states that “teaching time should be prioritised to address significant gaps in knowledge”.

We will offer a Recovery Curriculum approach to support children’s transition back into school, where we will focus on basic skills in Maths and English relating to gaps in learning along with PSHE and well-being. We will begin to introduce other curriculum elements when the children are settled back in and ready to extend their learning.

School Uniform

If uniform still fits, it should be worn daily, except on those days when the class have PE. We know that many children may have out grown their uniform and buying new items may be difficult because shops are closed or there may be financial strains caused by job losses or furlough. If this is the case, children should wear clothes that are plain and, if possible, in school colours e.g., black jogging bottoms or leggings instead of trousers and a plain white, yellow or green top; plain trainers can be worn if shoes no longer fit.

PE

Each class will have one indoor and one outdoor PE slot per week. On the days they have PE, we are asking the children to come to school wearing their PE kit – the teacher will remind them the day before and will ask for a reminder to go out on ParentMail.

Outside Time

We will aim for the children to spend more time outside to support the curriculum and their well-being. Guidance recognises that being outside provides less risk for contracting the virus than being in an enclosed space. As well as PE, outdoor time could include time in the Forest Classroom, the playground seating areas or time at the allotment. Unless we are having heavy rain or freezing temperatures, we will still be aiming to take the children outside. They need to be prepared for this by bringing a coat and wearing suitable footwear for outdoor activities.

Behaviour

The guidance states that “It is likely that adverse experiences and/or lack of regular attendance and classroom discipline may contribute to disengagement with education, resulting in increased incidence of poor behaviour. The Behaviour Policy will be in place – with an additional section for behaviour expectations related to social distancing and hygiene specific rules.

Cleaning and Hygiene

Children will be reminded to wash or sanitise their hands when entering and leaving the classroom and at regular intervals throughout the day, to avoid touching their face and to avoid touching each other or any else’s belongings.

Where children need changing, and are unable to do it for themselves, a parent or carer will be called to assist. Touch points and toilets will be cleaned regularly and after movement times. Every classroom will have a stock of cleaning supplies to use as needed.

Covid.19 Symptoms and Procedures

The existing advice remains current and we will update you on any changes when and if they are made. Please continue to monitor the health of your children and others in your household. Please inform us by phone or on ParentMail if anyone in your household has symptoms or receives a positive result and you are required to self-isolate. If your child has symptoms or has a positive test result, please complete the form on our website as soon as possible so that we are able to take prompt action to isolate contacts and reduce the spread. When bubbles are required to self-isolate, online learning will be provided through Google Classroom.