

28th February 2017

Dear Parents and Carers,

As you know, attendance and punctuality are very important to us. Good attendance and punctuality impacts positively on educational outcomes. For this reason, we monitor attendance and punctuality closely and take action when it falls below an acceptable standard.

To support our school with attendance and punctuality, we employ an Education Social Worker, Michelle Stephens. She will be in school fortnightly on a Thursday. She may contact you by letter or phone if your child's attendance or punctuality has been identified as needing to improve.

If you need support with improving attendance or punctuality for your child, please come and speak to us at the office and we will arrange an appointment for you with Michelle.

Yours sincerely,

Mrs Pecheur
Head Teacher